

ANGELLE GASPARD



Contact

angelle.gaspard@gmail.com

angellerg.com

Education

Nicholls State University

Bachelor's of Arts in Mass
Communications

fall 2013-spring 2017

Skills

Adobe Indesign

Adobe Photoshop

Adobe Illustrator

Adobe Dreamweaver

HTML/CSS

Wordpress

Microsoft Office

Blogging

Social Media Management

Mac Operating Systems

Involvement

Order of Omega

Member *fall 2016-present*

Kappa Tau Alpha

Who's Who Among Students

Sigma Sigma Sigma

Member *fall 2013-present*

Vice President of

New Member Education

2015

Public Relations Chair

fall 2015

NSU Orientation Team

2015-2016

References

available upon request

Experience

PR Intern for Upside Downs

May 2017 - August 2018

Responsible for writing press releases and feature stories, updating WordPress managed website and designing all marketing materials

Legal Secretary for Brooks Law Office

May 2017 - August 2018

Responsible for drafting letters and documents, and designing letterhead, business card, and envelopes

Managing Editor for Garde Voir Ci

Spring 2017

Responsible for conceptualizing magazine elements, and reviewing individual elements for an online magazine produced by graduating seniors

Multimedia Manager for The Nicholls Worth

January 2017-May 2017

Responsible for updating WordPress managed website, designing graphics to match content, copy editing, and managing social media accounts on Facebook, Instagram, Twitter, and Snapchat

PR Intern for Thibodaux Service League

July 2016-December 2017

Responsible for updating Wordpress managed website, designing advertisements, flyers, and tickets with Adobe creative suite

Social Media Intern for LaHaye Skin Care

May 2016-December 2016

Responsible for updating social media sites and designing marketing materials

Teacher's Assistant for MACO 321

January 2016-May 2016

Responsible for assisting students with projects using basic video, image, and audio editing software